

Modalities of the conduction of online exams are as follows -:

Instructions for Online Mid-Term Theory Examinations

Online Exam URL: <https://exam.itmuniversity.ac.in>

1. Total duration of time is 40 minutes.
2. The clock will be set at the top of screen and the times shown in clock go in descending sequence to show you the remaining time.
3. **Total no. of Questions will be 30.**
4. The examination will be of maximum marks 30.

Answering Multiple Choice Questions

5. In multiple choice question with four options student will have to click on the correct option.
6. The answer can be changed at any time during the examination and are saved automatically.
7. There will be no negative marking for wrong answers.
8. Student need to insure a working internet connection with 500MB high speed(4 MBPS) data connectivity.
9. **Student can do login check five minutes before the exam scheduled time, if have any query contact to technical support team.**
10. Student need to install anydesk/teamviewer ([Download anydesk](#), [Download team viewer](#)) to get support during exam for technical issue and support.

Code of conduct

1. You must take the exam in the same room that you scanned during the proctoring setup for the current exam.
2. No other person is allowed to enter the room while you are taking the proctored exam.
3. The lighting in the room must be bright enough to be considered "daylight" quality. Overhead lighting is preferred. If overhead lighting is not available, the source of light must not be behind you.
4. The room must be as quiet as possible. Sounds such as music or television are not permitted.

5. You must close all other programs or windows on your testing computer before you begin the exam.
6. You must allow your webcam permission before you begin the exam to till the end of exam.
7. You must dress as though you were in a public setting.
8. You must not use headphones, ear buds, or any other type of listening equipment.
9. You must not communicate with any other person by any means.
10. You must not use a phone for any reason during exam.
11. You must not leave the room during the exam for any reason, unless posted rules for the exam specifically permit you to do so.
12. Google chrome is mandatory for Laptop, Destop and mobile (Android only).
13. If Start button not visible after exam time refresh Page.
14. In case of any difficulty or problem contact to the technical support/exam coordinator of your department/school or drop a mail on: onlineexam@itmunity.ac.in

Violation of any rule will lead to disciplinary action as per university rules and regulations.



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