

Proposal for process of Viewing, Re-totalling and Re-evaluation of End-term Answer books

After the announcement of results of various courses, if any candidate feels that his/her copies are not properly evaluated he/she can request to view their copies. The following charges will apply in such a case:

| S.No. | Items | Rates in Rupees |
|-------|---------------------------------|-----------------|
| 1. | Viewing charges per answer book | 50/- |

If after viewing the copy if he/she is aggrieved with the valuation or totalling, he/she can request through Dean to Controller of Examination (CoE) for re-totalling of marks and/or re-valuation of end-term answer books by submitting prescribed fees charged by university as mentioned below:

| S.No. | Items | Rates in Rupees |
|-------|------------------------------|-----------------|
| 1. | Re-totalling per answer book | 50/- |
| 2. | Re-valuation per answerbook | 200/- |

If in the process of re-totalling of marks, any variation from original marks is found the same will be accommodated in their obtained marks. If a candidate applies for the re-valuation of the answer sheets after depositing requisite fee then the same will be provided to an examiner (other than the one, who initially valued it) for evaluation. A copy of the memorandum of instructions for the guidance of examiner, if prepared by the paper setter will be sent to the examiner to enable him to evaluate the answer sheets concerned in the light of standards set by the examiner in the memorandum of instructions.

As a result of the process of re-evaluation, if the marks awarded in the paper by examiner vary from the original marks by more than or equal to 10% of the obtained marks in that paper then only the original marks will be changed. Provided further, that if the original marks obtained by the candidate get reduced on revaluation, they shall not be taken into account.

If a candidate is not satisfied with his/her re-valuation result, he/she may appeal in the prescribed application form along with fees of Rs. 500/- per answer book within 7 days from the date of the declaration of the revaluation result of the concerned subject/paper to the Vice-Chancellor. On receipt of such appeals from the candidates, the Vice-Chancellor, if satisfied, will appoint a committee of not more than two subject experts for revaluating the said answer sheet/s once again. The result thus declared will be binding on the student. However, only those candidates will be eligible to avail this facility who have earlier applied for revaluation of his/her answer books as per the procedure discussed earlier.

Enclosed: 1. Application form for revaluation

Submitted to BOM for Kind approval

Approved.
04/07/13

G. Sharma
Dr. Santosh Sharma
Controller (Exams.)