

CONVOCATION CEREMONY

Rules and regulations to be strictly followed by participating students

- All the graduate, post-graduate and doctoral students qualified and willing to receive their degree (up to June 2018) in the Convocation ceremony are required to produce their identification proof, final semester original mark sheet (self-attested) and proof of convocation fees and degree fees at ITM University Gwalior on Nov. 23rd 2018 from 10:00 am to 4.00 pm. Students who have taken their degrees must bring original degree with them
- Candidates must come in the prescribed academic dress code (black trousers, white shirt and black shoes / black business suit with tie for males and sober sarees / salwar suits / white / black / business suits for females).
- Candidates can get issued Convocation gown by paying Rs. 1100/- at the counter at Convocation venue out of which Rs 950/- would be refundable on return of gown on the same day. If any student wishes to purchase the gown & hood they can do so after paying Rs. 1100 /-.
- A full dress rehearsal is scheduled on Nov. 23rd 2018 from 2 pm onwards at Convocation venue i.e. NAAD Amphitheatre at Sithouli Campus. Candidates who are not present at the rehearsal will not be allowed in the Convocation proceedings under any circumstances.
- Candidates are advised to be seated at their specified places by 10 am at the venue and are not allowed to leave the venue during the ceremony.
- The use of mobile phone is strictly prohibited at the Convocation venue. Students will not be allowed to take photographs during the ceremony. Four photographers will cover each and every minute of the ceremony and soft copies will be uploaded within seven days on the web site or on any other relevant platform.
- After the completion of the ceremony, a 30 minutes slot will be provided for group or individual photography.
- Personal belongings of Candidates may be allowed on the venue after due checking and with prior permission.
- For registration, students may inform by mail: convocation2018@itmuniversity.ac.in or SMS on +91-9301364900 please do not call.

Please note the date, time and venue of the event to avoid any inconvenience.

For any query or clarification please contact via mail: convocation2018@itmuniversity.ac.in